



Fellow, Institute of Sport Management (F.I.S.M) Application Form

Ref:

To be eligible for admission under the Institute of Sport Management's certification program as a **Fellow, Institute of Sport Management**, you must:

1. Receive your principal income from employment in the sport & leisure industry or relevant, associated industry, and either
2. Have been employed a minimum of 15 years, including 8 years in a position of senior responsibility in the sport & leisure industry or relevant, associated industry.

Please complete the application form, including the Declaration, and post/fax with payment to the:

Post: Institute of Sport Management
PO Box 7369
REDLAND BAY QLD 4165 Australia,

Facsimile: +61 7 3349 5049 **or**

Scan & email: ism@ismhome.com

I am currently working within the sport & leisure industry or relevant associated industry.

My job title is:

My employer is:

Employer's Address

City/Suburb State Post/Zip Code

Country

Short summary of your job responsibilities:

Employer referee name -This person may be contacted by the Institute of Sport Management to verify your employment status.

Email

Male Female

Title First name

Surname

Address

City/Suburb State Post/Zip Code

Country

Email Address

Work Telephone
Mobile Telephone

Post Secondary Education:

Qualification Course Title

Course Major Year Completed

Institution Name

Qualification Course Title

Course Major Year Completed

Institution Name

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Employment Record

Please detail your employment record to confirm your eligibility for F.I.S.M. certification:

Multiple empty text boxes for employment record details.

Payment Fellow, Institute of Sport Management Application

Payment Due: \$AUD137*

Payment Method:

Cheque/Money order (made payable to the Institute of Sport Management)

Credit Card [] Visa [] Mastercard [] AMEX**

Credit Card Number

Credit card number input field

Expiry [] [] [] [] **AMEX Code/CVN [] [] [] []

Name on Card:

Name on card input field

Signature:

Signature input field

* Inclusive of Goods & Services Tax (GST).

Declaration - I hereby apply for membership of the Institute of Sport Management and:

- 1. Acknowledge that I have read and hereby subscribe to the Institute of Sport Management Code of Ethics and Professional Conduct.
2. Agree to undertake at least 60 hours of structured Continuing Professional Development per triennium.
3. Declare that all the information I have provided to support my application for membership to the Institute of Sport Management is accurate and not misleading and I am aware that the Institute of Sport Management relies on this information in accepting me as a member.
4. Acknowledge that Membership is deemed to commence from the date of approval of the application.

Signed [] Date []

Code of Ethics & Professional Conduct

The Institute of Sport Management's Code of Ethics & Professional Conduct recognises that the objectives of the Sport Management profession are to work to the highest standards of professionalism, to attain the highest levels of performance and generally to meet the public interest requirement.

As a member of the Institute of Sport Management you will provide a commitment to abide by the following regulations:

- 1. Members agree to observe the highest standards of ethics, probity and professional conduct at all times. Ethical behaviour is not simply compliance with the prevailing legal requirements, it extends to honesty, equity, integrity and social responsibility in all dealings. It is behaviour that holds up to disclosure and to public scrutiny.
2. Members agree to give honest and truthful representation of all information in all dealings with their employer, members, affiliates, sponsors and related agencies.
3. Members agree to condemn the use of performance enhancing drugs and doping practices in sport. The use of performance enhancing drugs and doping practices is contrary to the ethics of sport and potentially harmful to the health of athletes. The only legitimate use of drugs in sport is under the supervision of a physician for a clinically justified purpose.
4. Members agree to encourage practices which promote equality in sport. Specifically, Members agree to abide by the principals of equality in the workplace. This means that the person most capable of doing the job will be chosen from those who apply, without discrimination based on sex, marital status, age, race, ethnic or ethno-religious identity, disability or homosexuality or transgender identity.
5. Members must be straightforward, honest and sincere in their approach to professional work. Members must conduct themselves in a manner consistent with the good reputation of their profession and refrain from any conduct which might bring discredit to their profession.
6. Members must at all times safeguard the interests of their employers or clients provided they do not conflict with the duties and loyalties owed to the community and its laws.
7. Members must be fair and must not allow prejudice, conflict of interest or bias to override their objectivity. Members must be and should be seen to be free of any interest which might be regarded, whatever its actual effect, as being incompatible with their integrity and objectivity.
8. Members must respect the confidentiality of information acquired in the course of their work and must not disclose any such information to a third party without specific authority or unless there is a legal or professional duty to disclose it.
9. Members must perform professional services with due care, competence and diligence. A member has a continuing duty to maintain professional knowledge and skill at a level required to ensure that an employer or client receives the advantage of competent professional service based on up-to-date developments in practice, legislation and techniques.
10. Members will abide by this Code of Ethics & Professional Conduct and any amendments issued by the Institute of Sport Management from time to time. Compliance with the Code of Ethics & Professional Conduct is mandatory for all members.
11. Member misconduct will be referred to the Institute of Sport Management Disciplinary Committee for arbitration. The findings and disciplinary decisions will be binding on members. Members must bring to the attention of the Institute of Sport Management any violations of the Code of Ethics & Professional Conduct by any member at the earliest possible time.

The Institute of Sport Management Code of Ethics & Professional Conduct has been developed to provide members with authoritative guidance on minimum acceptable standards of professional conduct. The Code of Ethics & Professional Conduct focuses on essential matters of principle and is not to be taken as a definitive statement on all matters.